INSPECTION FORM

FIELD EVALUATION OF

OPERATOR QUALIFICATION PLAN

PROTOCOL 9

OPERATOR _____

DATE_____

OPERATOR QUALIFICATION
FIELD INSPECTION PROTOCOL FORM

Inspection Date(s):	
Name of Operator:	
Operator ID (OPID):	
Inspection Location(s):	
Supervisor(s) Contacted:	
# Qualified Employees Observed:	
# Qualified Contractors Observed:	

Individual Observed	Title/Organization	Phone Number	Email Address

To add rows, press TAB with cursor in last cell.

PHMSA/State Representative	Region/State	Email Address

To add rows, press TAB with cursor in last cell.

Remarks:
A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

PHMSAForm-15 (192.801, 195.501) Operator Qualification Field Inspection Protocol 9, Rev. 4 (Rev. 03/21/2011).

- 2 -

9.01 Covered Task Performance

Verify the qualified individuals performed the observed covered tasks in accordance with the operator's procedures or operator approved contractor procedures.

9.01 Inspection Results (type an X in exactly one cell below)		Inspection Notes
	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.02 Qualification Status

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

9.02 Inspection Results (type an X in exactly one cell below)		Inspection Notes
	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.03 Abnormal Operating Condition Recognition and Reaction

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

9.03 Inspection Results (type an X in exactly one cell below)		Inspection Notes
	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

PHMSAForm-15 (192.801, 195.501) Operator Qualification Field Inspection Protocol 9, Rev. 4 (Rev. 03/21/2011).

- 3 -

9.04 Verification of Qualification

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

9.04 Inspection Results (type an X in exactly one cell below)		Inspection Notes
	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.05 Program Inspection Deficiencies

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

9.05 Inspection Results (type an X in exactly one cell below)		Inspection Notes
	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

PHMSAForm-15 (192.801, 195.501) Operator Qualification Field Inspection Protocol 9, Rev. 4 (Rev. 03/21/2011).

- 4 -

Field Inspection Notes

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

PHMSAForm-15 (192.801, 195.501) Operator Qualification Field Inspection Protocol 9, Rev. 4 (Rev. 03/21/2011).

- 5 -

Operations and Maintenance Records Review

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

		Sat.	Unsat.	Not Checked
192.807	Records supporting an individual's current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years.			
	Comments:			

PHMSAForm-15 (192.801, 195.501) Operator Qualification Field Inspection Protocol 9, Rev. 4 (Rev. 03/21/2011).

- 6 -