



Office of Regulatory Staff
1401 Main Street
Suite 900
Columbia, SC 29201
(803) 737-0800
ORS.SC.GOV

TO: Telephone utilities and, Wireless, and VoIP Provider Regulatory Managers

SUBJECT: 2020 South Carolina Universal Service Fund Contribution Worksheet

DATE: June 19, 2020

All telephone utilities, designated Eligible Telecommunications Carriers (ETCs), Wireless Carriers, Interconnected VOIP providers, and other providers of telecommunications services doing business in South Carolina are required to contribute to the South Carolina Universal Service Fund (SC USF). The SC USF is administered by the Office of Regulatory Staff (ORS).

ORS requests that your Company download, complete and submit the 2020 South Carolina Universal Service Fund Contribution Worksheet Form. The Worksheet and Instructions should be downloaded from the ORS website. The 2020 South Carolina Universal Service Fund Contribution Worksheet and Instructions are available in PDF format. The ORS website is located at www.ors.sc.gov. To locate the Instructions and Worksheet forms, select Regulated Utilities, Telecommunications Forms.

Link to Forms:

<https://ors.sc.gov/regulated-utilities/telecommunications/telecommunications-forms>

The 2020 Universal Service Fund Contribution Worksheet form requires the reporting of all service revenues generated by your company's South Carolina customers for the year ending **December 31, 2019**. **The 2020 Universal Service Fund Contribution Worksheet also requires the reporting of all lines, subscriptions, or accounts your company serves in South Carolina as of the end of the calendar year, December 31, 2019.** All telecommunications carriers must complete and return this form to Telecommunications@ors.sc.gov by **August 1, 2020**.

Failure to file the South Carolina Universal Service Fund Contribution Worksheet by **August 1, 2020** will result in your company being deemed non-compliant with the Public Service Commission of South Carolina's (Commission) requirements, South Carolina law, and ORS will report your company's non-compliance to the South Carolina Department of Revenue and/or the Commission for further action.

If you have difficulties accessing or downloading the Worksheet or have questions related to the reporting requirements, please contact Jim McDaniel at 803-737-0812.

Thank you in advance for your prompt attention to this requirement.

Sincerely,

Kari Munn
Senior Program Manager of Telecommunications