



South Carolina Office of Regulatory Staff Renewable Electric Generation

Registry of Leased Facilities Form

Registry Guidelines

1. SC Law § 58-27-2630 requires a Lessor of renewable electric generation to register a facility leased to a customer-generator lessee with the SC Office of Regulatory Staff (ORS) not more than 30 days after installation.
2. Complete a Registry of Leased Facilities Form for **each** facility leased to a customer-generator lessee. ORS will not accept facility registration in any other manner than the Registry of Leased Facilities Form.
3. Fill out the Registry of Leased Facilities Form completely. Incomplete forms will not be accepted.
4. **Submit the completed Registry of Leased Facilities Form to ORS on or before the 15th of each month.** Submittal may be via:
 - ✓ Mail: SC Office of Regulatory Staff
Attention: Thomas McGill
1401 Main Street, Suite 900
Columbia, SC 29201
 - ✓ E-Mail (pdf documents only): tmcgill@regstaff.sc.gov
 - ✓ Fax: 803/737-0801
5. If no leased facilities were installed during the reporting period, indicate in the appropriate area and return the Registry of Leased Facilities Form to ORS.

Lessor Information

Lessor Name: _____ Today's Date: _____
Certificate #: **SL-** _____
E-Mail Address: _____ Mailing Address: _____
Name of Person completing the Registry Form: _____ Phone No: _____

Leased Facility Information

If no facilities were installed during the reporting period, check this box.

Customer- Generator Lessee Name: _____
Mailing Address: _____

E-Mail Address: _____

Phone No: _____

Physical Location of Facility: _____

Nameplate Generating Capacity (MW): _____

Name of Retail Electric Provider: _____

Date the Facility began or will begin operating: _____

Expected Annual Energy Output: _____ **kWh**

Intended Use of Facility (check one): Residential Commercial Industrial

Facility Permits

List all federal, state and local licenses and permits required for construction and operation of the leased facility. Indicate whether the permit has been applied for or obtained.		
Permit	Applied For	Obtained

Customer-Generator Affidavit

This affidavit must be completed by the Customer-Generator Lessee for each facility installation.

State of: _____

County of: _____

I, _____

(Name of Customer-Generator Lessee), agree that:

- 1) I will not sell, resell, or attempt to sell or resell the electrical output of the facility to any person, corporation, or entity, other than the customer-generator lessee’s retail electric provider or its designee;
- 2) The primary purpose for the operation of the renewable electric generation facility is to generate electricity for the benefit of the premises where it is located; and
- 3) The facility has been or will be operated in substantial compliance with all federal and state laws, rules and regulations and all local codes and ordinances.

SWORN TO BEFORE ME

This _____ day of _____, 20 _____

Customer-Generator Lessee Printed Name

Customer-Generator Lessee Signature

Notary Public _____

Commission Expires _____