



# BROADBAND OFFICE

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## MEMORANDUM

**TO:** South Carolina Internet Service Providers

**FROM:** Jim Stritzinger  
Director, Office of Broadband Coordinator (“Broadband Office”)

**DATE:** February 6, 2025

**RE:** Spring 2025 Data Request

To maintain efficient deployment of federal funding and prevent duplication of facilities, the SC Broadband Office (SCBBO) requests, pursuant to 2024 S.C. Acts 226, Part 1B, Proviso 73.11 (Proviso 73.11), that all residential and commercial Internet Service Providers (ISPs) submit their most recent information by **March 3, 2025**, so the next set of SC broadband maps can be developed. This is the first data request for 2025 and broadband maps using this information are expected to be published in the summer.

This data request requires the use of **Census 2020** geography. **Improperly coded data will not be accepted.**

The following data elements are now required:

**1) FCC Broadband Data Collection (December 31, 2024)** – Submit your most recent Broadband Data Collection (BDC) information in the same format as you submit to the Federal Communications Commission (FCC). Per FCC [instructions](#), each BDC filing must include information about the filer and:

### **Broadband Availability Data**

- *Fixed wireline broadband service providers* must submit the **list of locations served** as calculated by the FCC’s BDC portal. See [BDC Availability Data Specifications](#) Sections 6 and 7 for more info.

**NOTE:** *Even though the FCC BDC provides the option for a list of Broadband Serviceable Locations (BSLs) to be reported as served by an ISP, the SCBBO recommends that all ISPs report to the FCC using carefully rendered shapefiles and then let the FCC BDC system calculate the location list. This is because we have observed that the BSL Fabric is being modified routinely – including many new locations, lat/long modifications, and street address corrections. By carefully rendering and reporting shapefiles (with unserved donut holes removed), ISPs will likely be insulated from unexpected fabric changes.*

All South Carolina ISPs that have received funding from the SCBBO or participated in the Funded Projects Register (FPR) are required to verify that all project locations which are construction complete are included in their December 31, 2024, BDC filing.

Unless you have an open grant agreement, the SCBBO assumes that all the following project-specific locations **are now complete** per agreed upon construction schedules **and must be included** in December 31, 2024, BDC filings:

- CARES Act
- Rural Broadband Grant Program (RBGP)
- Last Mile Grant Program (LMGP)
- Funded Project Register (2021, completed by Oct. 31, 2022)
- Funded Project Register (2022, completed by Jun. 30, 2023)
- County Funded/ Administered ARPA Projects
- ARPA SLFRF 1.0 Projects (2023, completed by Jun. 30, 2024)
- ARPA SLFRF 2.0 Accelerated Deployment (2023, completed by Jun. 30, 2022)
- BEAD Challenges (including Planned Service construction through Jun. 30, 2024)

Since many CPF Notices to Proceed were issued in 2024, the SCBBO understands that only a subset of these locations will be complete and reported in December 31, 2024, BDC filings. However, each ISP should carefully review their list of funded locations and make sure that BDC filings are as accurate as possible.

- *Fixed wireless broadband service providers* must submit a **list of locations** that constitute the service area of the provider. See [BDC Availability Data Specifications](#) Sections 6 and 7 for more info.

### **Broadband Subscription Data**

- *Facilities-based fixed broadband service providers* must report connections to end-user premises -- by census tract, technology code, advertised downstream speed, and advertised upstream speed -- that the service provider (including affiliates) equips to enable an end user to receive information from and/or send information to the internet at information transfer rates exceeding 200 kbps in at least one direction.

The FCC Form 477 file format continues to be used for reporting broadband subscription data. The SCBBO only accepts subscription data in properly formatted Comma Separated Value (CSV) files. Web forms will not be accepted.

See [BDC Availability Data Specifications](#) Section 5 for more info.

### **FCC Confirmation Documents**

- ISPs must provide copies of BDC timestamped submission confirmations from the FCC to the SCBBO.

**2) ISP Broadband Consumer Labels** – ISPs must provide the SCBBO with a complete set of FCC Broadband Consumer labels (aka “Broadband Nutrition Labels”) for their South Carolina service areas.

ISPs must report their Consumer Label Data in PDF Format as well as machine readable format using the FCC’s Broadband Label Template (CSV). This will help the SCBBO maintain accurate consumer information for all ISPs in South Carolina.

**3) ISP Contact Form** – Please update or create a detailed ISP contact form using the attached template. This will help the SCBBO maintain contact with appropriate personnel and communicate with your team on a variety of issues.

**4) FCC BDC Amendments** – If, for any reason, an ISP files amendments to their South Carolina portion of December 31, 2024, information with the FCC, the ISP is required to share these modifications with the SCBBO at the same time.

**5) FCC Fabric Challenges** – If an ISP files Fabric Challenges to either add, modify, or delete BSLs in South Carolina, the SCBBO would be grateful to receive a duplicate of the CSV file, together with all supporting data, that you uploaded to the FCC. We plan to do everything possible to support your challenge determinations. ISPs can notify the SCBBO whenever a Fabric Challenge is filed since the window never closes at the FCC.

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Submit items 1 through 5 to your **assigned Citrix Sharefile location ...**

**Mar 3, 2025 Data Request - [ISP Name]**

... as soon as possible but no later than **March 3, 2025**. The SCBBO would be grateful if all respondents would submit the ISP contact form as soon as possible.

If you have not previously reported to the SCBBO, please send an email to [broadband@ors.sc.gov](mailto:broadband@ors.sc.gov) to request that a secure folder be created.

**PLEASE BE AWARE:** The SCBBO collaborates closely with the FCC with the goal of building the most accurate BSL Fabric for the State of South Carolina. We will require amended filings and **may inform the FCC if we identify material errors in reported data**. ISPs that do not accurately account for all funded and FPR-committed locations (as described above in Broadband Availability Section above) will be required to amend their filings with the FCC.

The SCBBO analyzes and aggregates all submitted data and features that information on [www.scdigitaldrive.org](http://www.scdigitaldrive.org). This data continuously serves as the foundation for future grant eligibility maps.

We are grateful for the efforts of all parties that participate in our data collection. Please email [broadband@ors.sc.gov](mailto:broadband@ors.sc.gov) if there are any questions or need further clarification.

Thank you, in advance, for your support and cooperation.