



South Carolina 2025 Broadband Equity, Access, and Deployment (SC BEAD) Program

Main Application Attachment Checklist

Last updated: June 2025

Purpose: This document offers a checklist for completing the corresponding Main Application submission process for the South Carolina BEAD Program.

Applicants should be mindful of the attachments required during the application submission phase, versus those that are required if chosen for a prospective subaward to complete the NTIA-required gating process.

The due date for the Main Application is July 24, 2025.

For questions, please consult the BEAD [FAQs](#) first, your question may have already been answered by another applicant. If your inquiry has not been addressed in the FAQ, please submit your question using the BEAD FAQ form located at: <https://arcg.is/1vrXK00>

SC BEAD Main Application Attachments Checklist

The checklist below is meant to guide Applicants as they complete and submit information during the Main Application phase of the South Carolina BEAD grant program. This checklist identifies the required attachments needed in order for the (SCBBO), to effectively score prospective subgrantees.

This document does not need to be included as part of the required submission for the Main Application. The intent is to assist Applicants and provide a complete submission to the SCBBO in order to score projects based on the NTIA BEAD Restructuring Policy Notice issued on June 6, 2025.

The following documentation is required for submission during the main application phase and must be completed in its entirety. Incomplete submissions may be rejected by the SCBBO.

Note: Items **[Bracketed in Red]** represent the corresponding folder location in Citrix where the Applicant must upload the attachment.

Attachments Due During Main Application Phase (*due now*):

- ☐ **Completed Main Application - [BEAD Main Application and then the Application, Locations, and Affidavit subfolder]**
- ☐ **Completed, Signed, and Notarized Main Application Affidavit [BEAD Main Application and then the Application, Locations, and Affidavit subfolder]**
- ☐ **Fully attributed SC BEAD eligible BSL(s) CSV file, this file must be sourced from the SCBBO BEAD Eligibility Data published on Citrix and must represent a subset of BSLs for which the Applicant is applying. All scoring will occur at the BSL level based on this file; therefore, all fields must be filled out. Incomplete submissions may be rejected by the SCBBO. [BEAD Main Application and then the Application, Locations, and Affidavit subfolder]**
- ☐ **Cybersecurity Risk Management Plan [BEAD Main Application and Application, Locations, and Affidavit subfolder]**
- ☐ **Supply Chain Risk Management Plan [BEAD Main Application and Application, Locations, and Affidavit subfolder]**
- ☐ **Certification of Liability Insurance [BEAD Main Application and Application, Locations, and Affidavit subfolder]**

Pre-Qualification Attachments (*only due now if Applicant did not participate in the Pre-Qualification Phase or submit during the Pre-Qualification Phase*):

☐ **Financial Capability Attachments** [BEAD Pre-Qualification and Pre-Qualification - Financial Capability Attachments subfolder]

☐ For Applicants that operate electric transmission or distribution services, provide qualified operating or financial reports that it has filed with the relevant financial institution for the relevant time period along with a certification that the submission is a true and accurate copy of the reports that were provided to the relevant financial institution.

☐ **Managerial Capability Attachment** [BEAD Pre-Qualification and Pre-Qualification - Pre-Qualification - Managerial Capability Attachment subfolder]

☐ Organizational chart(s) detailing all parent companies, subsidiaries, and affiliates.

Attachments Due if Chosen for a Prospective Subaward (potentially due later):

☐ **Financial Capability Attachments** [BEAD Main Application and Financial Capability Attachments subfolder]

☐ A letter from a bank that meets eligibility requirements consistent with those set forth in 47 C.F.R. § 54.804(c)(2) committing to issue an irrevocable standby Letter of Credit, in the required form (see SCBBO model Letter of Credit template). Or if a performance bond is chosen, the Applicant must submit a letter from a certified surety on federal bonds committing to issue the Applicant a performance bond upon award.

☐ Legal Opinion Letter - *Reminder for applicants providing a letter of credit:*

The Applicant, at the time of Selection, prior to award, will be required to obtain a Letter of Credit accompanied by an opinion letter from third party legal counsel. The opinion letter must clearly state the following: subject only to customary assumptions, limitations, and qualifications, that in a proceeding under Title 11 of the United States Code, 11 U.S.C. § 101 et seq. (the "Bankruptcy Code"), the bankruptcy court would not treat the Letter of Credit or proceeds of the Letter of Credit as property of the winning subgrantee's bankruptcy estate under Section 541 of the Bankruptcy Code. When a Letter of Credit is submitted, include an Opinion Letter from legal counsel asserting that in bankruptcy proceedings the Letter of Credit or its proceeds will not be treated as the subgrantee's bankruptcy estate property, subject only to customary assumptions, limitations, and qualifications.

☐ **Business plans with sufficient detail to evidence Project sustainability**

☐ **Evidence of having the necessary funds to cover all project costs that exceed the amount of the grant**

For Applicants that have not provided audited financials or provided unaudited financial statements at the time of Pre-Qualification:

- ☐ Financial statements audited by independent certified public accountant for the prior fiscal or calendar year
- ☐ Single Audits and/or any other audits related to federal funding within the past 5 (five) years (if applicable).

☐ Managerial Capability Attachments [BEAD Main Application and Managerial Capability Attachments subfolder]

- ☐ One-page resumes for key management personnel and certifying engineers, including, name, title, relevant licenses including the license number, and three examples of relevant experiences, as well as contractors and subcontractors

☐ Technical Capability Attachments (Project Area Specific) [BEAD Main Application and Technical Capability Attachments subfolder]

- ☐ Certification from a South Carolina Professional Engineer that the proposed network can deliver broadband service that meets the requisite performance requirements to all locations served by the Project based upon the following information:
 - ☐ Network Designs in PDF format (using Network design data in GIS)
 - ☐ Network Designs in GIS (Refer to Data Dictionary for illustrative example)
 - ☐ Network Diagram
- ☐ Capital Investment Schedule evidencing complete build-out and the initiation of service within four (4) years of the date on which the entity receives the subgrant (Note, in BEAD FAQ (v8.0), NTIA has waived the PE certification requirement on the capital investment schedule).
- ☐ Project Timeline including milestones and tasks for project implementation

☐ Other Public Funding Attachments [BEAD Main Application and Other Public Funding Attachment subfolder]

- ☐ Other Public Funding Disclosures
 - Applicants must complete both tabs in the attachment: “Awarded Broadband Projects” and “Potential Broadband Projects”