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Columbia, SC 29201

Phone: (803) 737-0800
www.regulatorystaff.sc.gov

TO: Regulatory Contact for "Company"
SUBJECT: 2018 South Carolina Universal Service Fund Contribution Worksheet
DATE: June 15, 2018

All telecommunications carriers, designated Eligible Telecommunications Carriers (ETCs), Wireless Carriers, Interconnected VOIP providers, and other providers of telecommunications services operating within South Carolina are required to contribute to the State Universal Service Fund (State USF). The State USF is administered by the Office of Regulatory Staff (ORS).

ORS requests that your Company download, complete and submit the 2018 South Carolina Universal Service Fund Contribution Worksheet Form. The Worksheet and Instruction should be downloaded from the ORS website. The 2018 South Carolina Universal Service Fund Contribution Worksheet and Instructions are available in PDF format. The ORS website is located at www.regulatorystaff.sc.gov. To locate the Instructions and Worksheet forms, select Telecommunications - Forms and Resources. (Link to Forms: <http://www.regulatorystaff.sc.gov/telecommunications/Pages/FormsandResources.aspx>). A direct link to the 2018 South Carolina Universal Service Worksheet Form and Instructions follows: [USF Worksheet](#)

The 2018 Universal Service Fund Contribution Worksheet form requires the reporting of all service revenues generated by your company's South Carolina customers for the year ending **December 31, 2017**. **The 2018 Universal Service Fund Contribution Worksheet also requires the reporting of all lines, subscriptions, or accounts your company serves in South Carolina as of the end of the calendar year, December 31, 2017.** All telecommunications carriers must complete and return this form to at the address or e-mail listed below by August 1, 2018.

South Carolina Office of Regulatory Staff Attention: Universal Service Fund Administrator 1401 Main Street, Suite 800 Columbia, South Carolina 29201	Via e-mail to: Jim McDaniel jmcdanie@regstaff.sc.gov
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Failure to file the South Carolina Universal Service Fund Contribution Worksheet by August 1, 2018 will result in your company being deemed non-compliant with the Commission's requirements and South Carolina law, and ORS will report your company's non-compliance to the South Carolina Department of Revenue and/or the Public Service Commission of South Carolina for further action.

If you have difficulties accessing or downloading the Worksheet Form or have questions related to the reporting requirements, please contact Jim McDaniel at 803-737-0812.

Thank you in advance for your prompt attention to this requirement.

Sincerely,

Chris Rozycki